

WHS Policy on Late Work and Reassessment

1. Missing assignments will receive a grade of “0”. If a student is missing a formative assignment, it is the responsibility of the student to arrange a meeting with the teacher to receive feedback during a PRIDE block or after school. If the work is acceptable, the teacher can move the formative assessment grade on that assignment to a “3.0”. Formative assessments may not be turned in for late credit after the summative assessment has been given.

The following codes/scores will be used for formative assessments:

Symbol	Meaning	Score
T	Turned In	100 / 4.0
I	Incomplete	80 / 2.5
L	Late	86.7 / 3.0**
M	Missing	0 / 0**

**Missing assignments may be turned in late for a score of an 86.7/3.0. These late assignments will be marked late and must be turned in before the summative assessment is given.

2. If a student earns lower than a 2.5 on a summative assessment or has missed the deadlines for a summative assessment (unit tests, final papers, projects, etc.), he/she may make up a summative assessment under the following conditions:
 - a) The student has maintained a formative assessment score of 2.5 or higher prior to the assessment.
 - b) The student will conference with the teacher to develop a reasonable timeline for reassessment and the body of work that the student must demonstrate in order to show readiness for reassessment. The student must hand in the work by the due date established.

The student may reassess only to a “meets” the standard (2.5) but cannot receive an “exceeds” the standard. A student who initially earned higher than a 2.5 on the summative assessment may not retake the assessment.